



# Employment Opportunity

**POSITION TITLE:** Associate Civil Engineer

**CLOSING DATE:** April 11, 2003

**DEPT/DIV:** Roads & Transportation Services/  
Traffic

**SPECIFICATION NO:** 2147

**SALARY RANGE:** \$3,452 - \$4,709/mo.

**POSITION NO:** 019089

**BRIEF DESCRIPTION OF DUTIES:** The Associate Civil Engineer is the first level in a professional engineering classification series. Employees in this classification are expected to perform a full range of professional level engineering work both in the field and office. Key responsibilities include preparing traffic analysis, including operational and safety analysis, for roadway improvement projects. This would also include evaluating and analyzing data collected by technicians. Respond to citizen complaints and concerns regarding traffic and safety related issues. Analyze, evaluate, and develop potential solutions for implementation by homeowners, CFP and maintenance staff. Assist traffic engineer in the evaluation and preparation of traffic studies and engineering policies and procedures for issues such as traffic calming utilization and signing and striping practices. Working independently, prepare designs for safety related projects. Develop plans, including roadway geometrics, channelization, drainage, detailed quantity and cost estimates and other related engineering studies, for roadway and safety projects. This class specification reflects the general concept and intent of the classification and should not be construed as a detailed statement of all the work requirements that may be inherent in a position.

Work is performed both in the office and in the field. Exposure to a variety of weather conditions may occur while driving or conducting field inspections. Physical hazards may occur from traffic or from construction equipment in the field. May be required to bend, reach or stoop while traversing rough, undeveloped terrain or construction sites. Adequate vision is necessary to perform review of plans. Substantial telephone and in-person contact with the public, other departments, agencies and contractors requires the employee to hear voice conversation and respond.

## QUALIFICATIONS:

Bachelor's degree in Civil Engineering and one year of related civil engineering experience. Additional experience can be substituted for education on a year-for-year basis.

Ability to use computers and related software for construction, design, traffic and other civil engineering work.

Possession of Engineer in Training (EIT) Certification and Washington State driver's license. (*Note: No substitution will be allowed for the EIT Certification requirement.*)

**SELECTION PROCESS:** To be considered for this position, complete an official Thurston County Employment Application form, which must be submitted or postmarked by the closing date. Applicants selected for further consideration will be contacted for interview.

**CONTACT:** Gordie Kelsey, Traffic Engineering & Operations Manager, (360) 709-3034.

**THIS POSITION IS COVERED BY A BARGAINING UNIT/UNION.**

### Application Instructions

A separate application must be fully completed for EACH POSITION for which you are applying. Resumes may be used to supplement an application, but may not be used in lieu of completing the application form. Copies of applications will be accepted only with an original signature. If a supplemental questionnaire is required, it must be submitted with your Thurston County application by the closing date. Applications are available online at [www.co.thurston.wa.us](http://www.co.thurston.wa.us), at the Information Desk in Building 1 of the Thurston County Courthouse, 2000 Lakeridge Drive SW, Olympia, Washington 98502, or by calling (360) 754-3800 or TDD (360) 754-2933 to request that an application be mailed to you. Applicants selected for interviews and/or testing will normally be called or otherwise notified within two weeks following the closing date on the employment bulletin. If you do not receive notification during this time period, you should assume you were not selected to be interviewed and will not be considered further for this position. Due to the large number of applicants for most positions, unsuccessful applicants are generally not notified.

### Equal Opportunity Employer

It is the policy of Thurston County to provide equal opportunity to all persons seeking or having access to its employment, services and activities, free from restrictions because of race, color, religion, national origin, age, sex, marital status, veteran status, sexual orientation or disability. Applicants with disabilities who need accommodation with the application or selection process should contact the ADA Coordinator, Human Resources, at (360) 786-5498 or TDD (360) 754-2933.